



Port of Newcastle

2016 Industry Partnerships Program

Applicant Guidelines

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1. Introduction

Port of Newcastle's vision is to maintain Newcastle's position as one of the leading and most efficient global scale coal export ports and facilitate continued growth and development of existing and new trades in a sustainable manner.

The Industry Partnerships Program is an opportunity for Port of Newcastle to partner with business and industry within the port or the supply chain to increase trade, efficiency and innovation within the port, and to contribute to a safe and healthy work environment.

Our team is proud to support our port community and supply chain, and we look forward to working with you to grow your business and trade.



2. About Port of Newcastle

Port of Newcastle Investments (trading as Port of Newcastle) commenced a 98-year lease of the Port of Newcastle with the New South Wales Government on 30 May 2014.

The lease includes responsibility for vessel scheduling, property management and port development, trade development, cruise shipping, dredging and survey, wharf and berth services, maintenance of major port assets, and pricing for associated services.

Port of Newcastle's shareholders, The Infrastructure Fund (managed by Hastings) and China Merchants, each own 50% and have a strong, global track record of responsible management of essential infrastructure assets, and possess significant expertise in the ownership and operation of seaports globally.

Port of Newcastle is committed to the long-term development of the Port of Newcastle and will work closely with stakeholders and employees.

Vision

Port of Newcastle's vision is to maintain Newcastle's position as one of the leading and most efficient global scale coal export ports and facilitate continued growth and development of existing and new trades in a sustainable manner.

Mission

Our mission is to promote and support the prosperity of the Hunter Region and New South Wales in a sustainable manner.

We will:

- Provide efficient port infrastructure to facilitate regional, state and national economic growth.
- Maintain a safe and rewarding workplace for all employees.
- Promote and facilitate improvements to supply chain performance.
- Collaborate with stakeholders to deliver the benefits of trade growth, including with surrounding communities.
- Manage environmental impacts of port operations and development.
- Deliver effective commercial outcomes for customers.
- Undertake sustainable investment and deliver commercial returns for shareholders.

Values

Our values are safety, teamwork, initiative, performance, customer service and delivering on our promises.

3. About the Port of Newcastle Industry Partnerships Program

Overview

Through the Industry Partnerships Program, Port of Newcastle will partner with business and industry within the port and the supply chain to increase trade, efficiency and innovation within the port, and to contribute to a safe and healthy work environment.

The Industry Partnerships Program will support projects that:

- have a **port-wide benefit**;
- contribute to a **safe and healthy work environment within the port**;
- contribute to the growth and prosperity of **local port businesses or industry**;
- support **growth in trade**;
- deliver innovation to **position the port for future opportunities**;
- increase the **efficiency and commercial competitiveness** of the Port of Newcastle;
- **are aligned with Port of Newcastle's values**: safety, teamwork, initiative, performance, customer service and delivering on promises.

The duration of each partnership will be up to one year.

Timeline

Applications for the Industry Partnerships Program will be considered throughout the year.

Selection Process

Recipients will be selected by a panel comprising Port of Newcastle staff. Applications will be evaluated against the selection criteria. Port of Newcastle's decision will be final.

4. Funding

Port of Newcastle will generally fund grants of up to \$20,000. Larger grants may be considered for outstanding projects. The duration of funding will be one year. Funding is not ongoing.

5. Instructions for Applicants

Successful applicants must:

- answer the criteria outlined in the application form;
- demonstrate a measurable benefit to port business and industry within the Port of Newcastle, or the port's supply chain;
- demonstrate a port-wide benefit; and
- demonstrate that the project is sustainable beyond Port of Newcastle's investment (e.g. that it will attract ongoing funding) if it is to continue beyond the first year.

Ineligibility

Port of Newcastle will not fund:

- salaries;
- projects that only benefit one business or company;
- projects unrelated to the Port of Newcastle and its supply chain;
- political organisations or campaigns; and
- lobby groups.

How to apply

- Applicants must fill in the application form (see over).
- A maximum of one application per applicant or organisation will be considered.
- Applications can be submitted via email, mail or delivered to Port of Newcastle's office.

Email:

community@portofnewcastle.com.au

Postal address:

PO Box 790, Newcastle NSW 2300

Office address:

6 Newcomen Street, Newcastle

6. Recipient Obligations

Recipients must:

- adhere to all relevant laws and regulations.
- have appropriate governance in place for the receipt and use of funds to ensure they are directed to the project.
- contribute to the confirmation of goals and measures for the project (with Port of Newcastle's Communication Services team).
- use the allocated funds within the agreed timeframe.
- work with Port of Newcastle in developing a Partnership Agreement that outlines the agreed project objectives, project plan, timeline, budget and payment schedule.
- submit an evaluation report at the completion of the project, or six months after the funding is awarded (whichever is earliest) outlining achievements towards the project plan and identified project outcomes.



7. Enquiries

For more information about the Port of Newcastle Industry Partnerships Program, please contact Port of Newcastle's Communication Services team:

Tel: 02 4908 8200

Email: community@portofnewcastle.com.au

Lauren Eyles, Executive Manager Communication

Dianne Waller, Communication Officer (Maternity Relief)

